APPENDIX HONOLULU-1

Shoreline Setback Variance City and County of Honolulu Department of Planning and Permitting (DPP) Land Use Permits Division

Permit Packet Includes:

- 1. Process Overview
- 2. DPP Land Use Permits Division Master Application
- 3. Shoreline Setback Variance Application Instructions
- 4. Additional Shoreline Setback Variance Application

Approval or Permit Required: To cover structures and activities in the "Shoreline Area"

as defined in Chapter 23, Revised Ordinances of

Honolulu (ROH).

Note: This permit is <u>not</u> the same as the "Special Management

Area" which is defined under Chapter 25, ROH, and is handled by another type of permit. See "Special Management Area (SMA) Use Permit" in *Appendix*

Honolulu-2.

Contact Information: City and County of Honolulu

Department of Planning and Permitting

Land Use Permits Division 650 South King Street Honolulu, HI 96813

Websites:

http://www.honoluludpp.org/Home.aspx

Go to "Applications & Forms": http://www.honoluludpp.org/ApplicationsForms.aspx

Go to "Zoning and Land Use Permits:

http://www.honoluludpp.org/ApplicationsForms/ZoningandLandUsePermits.aspx

See "Shoreline Setback Variance" for Instruction File:

http://www.honoluludpp.org/Portals/0/pdfs/zoning/shorevar.pdf

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NOTE: Per ROH Chapter 25:

- "Shoreline Area": all of the land area between the shoreline and the shoreline setback line.
- "Shoreline Setback Line": That line established by [Chapter 25, ROH] which runs inland from and parallel to the certified shoreline and the horizontal plane.

Time

90 days

Steps 1. Complete and submit a "Land Use Permits Division Master Application Form." Also submit a shoreline survey map, 20 copies of plans to scale, color photos, written description of purpose, timing and valuation, a completed environmental assessment and the required application fee. The director shall notify the applicant in writing whether the application is complete or incomplete. 3. The director shall determine the compliance with Chapter 343, Hawaii Revised Statutes. The director shall determine the applicability of the State of Hawaii Environmental Impact Statement and, if applicable, the findings therein. Upon satisfaction of Chapter 343, the director shall accept the application for processing. Application notice will be given to property owners within 300 ft radius of project site, affected neighborhood boards and community associations. 5. Public hearing. 45 days from Step #4 6. Variance application shall be denied, approved, or approved with conditions. Within 90 days from Step #4

Fees	Amount	Maximum
Application Fee for Non-Seawall	\$600	
Application Fee for Seawall		\$1,000
Total Fe	es: \$600 (minimum)	\$1,000

Total Time Period: